



DEPARTMENT OF DEVELOPMENTAL SERVICES - NORTH REGION
JOB OPPORTUNITY
HEAD NURSE

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Public

Location: Hartford Regional Center/Newington

Job Posting No: 00099791

Hours: Week 1: Saturday, Sunday & Wednesday 3p-11:30p; Monday 3p-10:30p & Thursday 2p-10:30p RDO's: Tuesday and Friday (39 scheduled hours)
Week 2: Monday 2p-10:30p; Tuesday & Wednesday 3p-11:30p & Thursday 3p-10:30p
RDO's: Friday, Saturday and Sunday (31 scheduled hours)

Salary: \$59,089 to \$80,010 annually
*Incumbents new to state service begin at minimum

Closing Date: December 29, 2014

Examples of Duties: Duties consistent with Head Nurse job specifications. Independently develops, implements and monitors nursing and/or health care plans for assigned caseload. Provides supervision of LPN nursing staff, monitoring nursing services on assigned shift. Conducts nursing assessments including admission and discharge assessments. Develops and implements plans for continuing care; Assures nursing care plans and physician's orders are carried out in a complete and timely manner. Maintains records and provides written reports. Provides nursing services that comply with ICF regulation, DDS policy and regulation and RN Quality Job Performance Standards. Provides direct nursing care to individuals including assisting with medication administration. Provides nursing input and medical information to interdisciplinary team. Provides shift to shift communication with nursing and residential staff. Performs related duties as required. BLS and current driver's license. Preferred candidates will possess one year of experience working with individuals with developmental disabilities, possess good writing and communication skills, be computer proficient and demonstrate strong knowledge of best practice nursing standards.

**MINIMUM QUALIFICATIONS REQUIRED
KNOWLEDGE, SKILL AND ABILITY:**

Considerable knowledge of and ability to independently apply nursing principles, techniques and standards; considerable knowledge of specialized patient/client care applicable to nursing assignment; considerable knowledge of medications, their actions, interactions, uses and side effects; knowledge of general and mental health conditions and treatment interventions through utilization of assessment, nursing diagnosis, outcome identification, health planning, implementation and re-evaluation; knowledge of adult learning and family systems theory; knowledge of and sensitivity to cultural and socio-economic differences; considerable interpersonal skills; oral and written communication skills; ability to establish and maintain collaborative relationships with other professionals, community resources and providers; ability to act as a role model to health care staff; supervisory ability.

EXPERIENCE AND TRAINING:

General Experience:

Two (2) years of experience as a Registered Professional Nurse

Substitution Allowed:

A Bachelor's degree in Nursing may be substituted for one (1) year of the General Experience.

SPECIAL REQUIREMENTS:

1. Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut.
2. Incumbents in this class may be required to be fluent in a foreign language or proficient in the use of the American Sign Language in certain designated positions.
3. Incumbents in this class maybe required to travel.

CHARACTER REQUIREMENT:

In addition to the checking of references and of facts stated in the application, a thorough background investigation of each candidate may be made before persons are certified for permanent appointment.

WORKING CONDITIONS:

Incumbents in this class may be required to lift and restrain patients/clients; may have exposure to communicable/infectious diseases and risk of injury from assaultive/abusive patients/clients; may be exposed to disagreeable conditions.

Application Procedure:

Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at www.das.state.ct.us/exam. Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

All application materials must be received by 11:59pm on the closing date indicated above

Incomplete application materials will not be considered.

Send application materials to:

Department of Developmental Services – North Region
155 Founders Plaza/255 Pitkin Street – 2nd Floor – East Hartford, CT 06108
Attn: Recruiter
Email: DDS.NR.Recruiting@ct.gov Phone: (860) 263.2623 Fax: (860) 706.1420
Application materials can be emailed, faxed or mailed

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities and persons with disabilities

